Ancillary Meeting Guidelines
Meeting Dates: March 27-28, 2026
Marriott Long Wharf – Boston, MA

Ancillary Meeting Examples

The IMS will be the sole provider of all educational and scientific programming on Friday, March 27 and Saturday, March 28, 2026. Consequently, **any ancillary meetings with an educational or scientific focus or intent are strictly prohibited during these two days.** Examples of permissible ancillary meetings, provided that a suitable request has been submitted and approved in advance, include:

- **Private food and beverage functions** that are by "invitation only." Corporate/executive staff may speak about their products and services, but educational speakers are prohibited. An educational speaker is a non-corporate/executive staff who is considered a subject matter expert in the field of myeloma-related discussion and may or may not receive a fee for their speaking services.
- **Investigator Meetings/Industry Updates** that are by "invitation only." Investigators involved in conducting research for the company and individuals who have provided consultation for the company are appropriate speakers; prospective investigators and consultants are not appropriate.
- **Hospitality desks** desired in hotel lobbies for the purpose of greeting and/or providing information and services to a select group of IMS attendees.
- **Press briefings** provided that: (a) content must be pre-approved and (b) briefings may not conflict with any IMS-sponsored events.
- **Private interview rooms** needed to conduct interviews with meeting attendees/exhibitors.
- **IMS member meetings** involving a group of special interest experts who are working on a joint project.
- **Patient advocate groups or nonprofit organization meetings** that do not involve commercial-interest companies.
- **Advisory Board Meeting** that only involve corporate board members, which may also include some related experts in the field for general company-related discussion.
- **Investor Meetings** that only involve corporate investors; hematologists that are considered Key Opinion Leaders (KOLs) are prohibited from attending.
- **Sponsor/Exhibitor pre-conference meetings** that are designed to prepare exhibit staff for exhibit participation. These meetings can be held at any time.
- **Internal sales, business, or staff meetings** for sponsors or exhibitors who are at the IEC Workshop, provided that such meetings are closed to other IEC Workshop attendees. These meetings can be held at any time.

Please note: Webinars and virtual conferences in conjunction with IMS are subject to these guidelines, even if they are hosted outside of the official meeting location.

Approved Dates and Times of Ancillary Meetings

Ancillary meetings are only permitted during hours that do not conflict with the IEC Workshop programming and/or other official IMS events as outlined below. Meetings must start and end within the approved times listed below. **The following table provides approved dates and times during which ancillary meetings are permitted.**

Date	Morning	Lunch	Evening
Thurs, Mar 26	Events can be held at any time		
Fri, Mar 27	6:00 – 8:00 a.m.	Not available	Any time **after** 5:45 p.m.*
Sat, Mar 28	6:00 – 8:00 a.m.	Not available	Any time **after** 3:45 p.m.

*Faculty invited by IMS to the IEC Workshop are not permitted to be invited to ancillary meetings on the evening of Friday, March 27.

Promotion of Ancillary Meetings

All promotional materials for ancillary meetings must include the following statement: *This meeting is NOT an official program of the IMS 6th Immune Effector Cell Therapies in Multiple Myeloma Workshop.* The use of any IMS logo or likeness on promotional materials is strictly prohibited. Brochures, posters, or marketing materials of any kind that contain a schedule of official IMS events such as the Education Program, Scientific Program, and oral/poster sessions are also prohibited. Promotion of meetings is not permitted in/around the congress center, in the headquarter hotels, or through "room drops." This includes individuals walking or standing with signage. Limited, modest, on-site directional signage for ancillary meeting attendees is allowed. Signage must be specific; signs should clearly state the name and location of the event and should be professional in nature.

On Site Setup & Signage

Roll up signage is permitted outside of the meeting room. Signage may not exceed a roll up. Large exhibit style pop-up signs are prohibited. Companies will not be permitted to post promotional signs or literature in hotel or congress center lobbies.

Sandwich boards and/or persons holding small signage or handing out promotional materials are prohibited. Standing in the public areas of the congress center or hotel lobby and hallway to promote your meeting is strictly prohibited. Companies found violating these guidelines risk penalties from the IMS. The IMS also reserves the right to remove signage in violation of the above guidelines without notice.

Release and Indemnification of the IMS/IEC Workshop

The sponsor of any ancillary meeting must agree that: (a) it is solely responsible for the conduct and content of the ancillary meeting, and the IEC Workshop has no such responsibility and (b) it will release, indemnify, defend, and hold harmless the IEC Workshop and its officers, directors, employees, agents and contractors (collectively, the "Indemnified Parties") from any loss, liability, costs or damages in

connection with actual or threatened suits, claims or causes of action arising out of or relating in any way to any alleged act or omission at, during or concerning such ancillary meeting, including but not limited to claims asserted by any speaker or invitee at the ancillary meeting, the hotel (or other location) at which the ancillary meeting is held, or any other third party.

Important Note: The IMS reserves the right to attend/monitor all ancillary meetings without notice. Violators will jeopardize participation in future IEC Workshops.